

**NOTICE AND AGENDA OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MENDOCINO COAST HEALTH CARE DISTRICT**

**THURSDAY, November 12, 2020**

**6:00 P.M. Open Session  
Meeting via Zoom Conference**

Topic: My Meeting

Time: Nov 12, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95003454332?pwd=NXY3VklyQ3ZHcWhFTStpaVhJNmV6UT09>

Meeting ID: 950 0345 4332

Passcode: 099150

One tap mobile

+16699009128,,95003454332#,,,,,0#,,099150# US (San Jose)

+12532158782,,95003454332#,,,,,0#,,099150# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 950 0345 4332

Passcode: 099150

Find your local number: <https://zoom.us/u/adbOHIMg2N>

**PLEASE TAKE NOTICE** a Regular Board of Directors meeting has been called for Thursday, November 12, 2020 at 6:00 pm. **This meeting will be held via Zoom Conference only in order to reduce the risk of spreading coronavirus (COVID-19) and pursuant to the Governor's Executive Orders N-25-20 and N-29-20.**

No physical location from which members of the public may observe the meeting and offer public comment will be provided.

**CONDUCT OF BUSINESS:**

1. **CALL TO ORDER:** Ms. Jessica Grinberg, Chair
2. **ROLL CALL**

**3. PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the Board of Directors on any matter which the District has jurisdiction. You may state your name and address for the record. Time is limited to 3 minutes per speaker. The Board of Directors can take no action on your presentation, but can seek clarification to points made in your presentation or comments.

**BROWN ACT REQUIREMENTS:** Pursuant to the Brown Act, the Board of Directors cannot discuss issues or take action on requests during this comment period.

**4.. APPROVAL OF THE AGENDA: Ms. Jessica Grinberg, Chair**

**OLD BUSINESS:**

**5. INFORMATION/ACTION: Hubs & Routes Update: Ms. Jennifer Kreger, M.D. **TAB 1****

**6. INFORMATION/ACTION: Recruitment of District Manager: Ms. Jessica Grinberg, Chair**

**7. INFORMATION/ACTION: Location of District office: Ms. Jessica Grinberg, Chair**

**8. INFORMATION/ACTION: Approval of FYE 06-30-20 Pension Liability: **TAB 2**  
Ms. Jessica Grinberg, Chair**

**9. FUTURE AGENDA ITEMS: Ms. Jessica Grinberg, President**

**10. PUBLIC COMMENTS**

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**BROWN ACT REQUIREMENTS:** Pursuant to the Brown Act, the Board of Directors cannot discuss issues or take action on requests during this comment period.

**11. COMMENTS FROM BOARD OF DIRECTORS**

**12. ADJOURNMENT**

Dated: November 09, 2020

STATE OF CALIFORNIA)  
COUNTY OF MENDOCINO

I declare under penalty of perjury that I am employed by the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the North and Patient Services Building Lobby entrances to the Adventist Health Mendocino Coast Hospital on November 09, 2020

Karen Arnold   
Karen Arnold  
Secretary of the Board of Directors

11/9/20  
Date

All disabled persons requesting disability related modifications or accommodations, including auxiliary aids or service may make such request in order to participate in a public meeting to Karen Arnold, Secretary of the Board of Directors, 700 River Drive, Fort Bragg, CA 95437 no later than 1 working day prior to the meeting that such matter be included on that month's agenda.

\*Per District Resolution, each member of the public who wishes to speak shall be limited to three minutes each per agenda item. Please identify yourself prior to speaking. Thank you.

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Presentation to Board of Directors of Mendocino Coast Healthcare District  
by Jennifer Kreger MD  
on November 12, 2020  
regarding the project called:

Community Resource Hubs Throughout Mendocino Coast Healthcare District  
AKA "Hubs & Routes"

Goals of presentation:

- (1) to report first year's progress to full Board of Directors (in lieu of Planning Committee)
- (2) to request Board approval of slight amendments to 2020 budget and timeline that were needed because of pandemic and of having inaccurately predicted web design costs
- (3) to request Board approval to continue operating under District's 501(c)3 umbrella as we fundraise for 2021

Three sets of documents for review:

- (1) **current versions of our website, [hubsandroutenet.net](https://hubsandroutenet.net).**

For those who do not have time to peruse the whole site, it may be helpful to watch our new five-minute YouTube video, released Nov 6, which will give you a sense of how we present this project to the general public. This is at [https://youtu.be/VK3pjD\\_Sxrl](https://youtu.be/VK3pjD_Sxrl)

To get a better sense of the impact on healthcare, see the Islands and Public Hub Map and its "Examples" page, and the Public Hubs Resource Form welcome page and its "More Details, Please!" Page.

Other meetings, such as one with the new Emergency Physician Group planned for March, will focus more on Leaders' Pages. Meetings organized by "island" include more discussion of Private Hub formation. For more information, please email [hubsroutes@mcn.org](mailto:hubsroutes@mcn.org) or view additional pages on the website.

- (2) Comparison of initial and revised timelines

For the initial timeline see our grant application of one year ago. Multiple attempts to include that for reference in this letter have been thwarted by information technology.

Revised:

<b>Activity</b>	<b>Parties</b>	<b>Actual time performed</b>
Collect and disburse granted funds	Judy Hoagland	Collected in April, disbursed first set on 6/9/20, plan for remainder next week
<p>“Visit” at least 6 Hubs and get their Offers:            -signed up 15 Public and 26 Private Hubs by end of Oct, and active recruitment just resumed            -cancelled 3 public in-person workshops and held 5 on Zoom, then switched to Island-based Zoom workshops</p>	Jennifer Kreger (most) and Rick Hemmings (2)	January through present, excluding August (a month of severe phone and computer malfunction)
(No organizing of lodging partners)	(Allison deGrassi no longer works in the capacity in which she offered this help)	(none)
Developed Assisted Telemedicine branch of H&R including maps of Assisted Telemed Hotspots and training of volunteers, then cancelled due to inadequate (literal) bandwidth at Clinic + insurance and liability issues	Jennifer, Rick, John Allison, Stephan	March, April
Upload publicizable resources to maps	Jennifer	July through present
Report to Planning Committee	Jennifer until onset of pandemic, after which Committee ceased to meet	Jan and Feb, then via emails, and today via Full Board
Request permission to cross private lands	Alison DeGrassi, Rick Hemmings, Alix Sabin, Carole Barnes, Chief Michael Rees, others	Nov 2019 to Feb 2020 and September 2020 to present (and other people/times we did not document)

Test and map ARR	Rick Hemmings, Carole Barnes, Alix Sabin, ALRVFD Chief Michael Rees, others	Rick Nov 2019-April 2020 and group Sept 2020 to present (and other people/times we did not document)
Select web designer to post online map—turned out not to fit in our budget—“that is doable for about \$20,000”--- so we learned to design website ourselves and used commercial software building blocks for it	Rick Hemmings, Jennifer Kreger (two other volunteers attempted to integrate sign-ups with mapping, but later found out that to do so in the way they’d planned, they would need to buy about \$20,000 of software and support)	Interviewed three web designers in March 2020; Rick got first draft website up in April/May; Jennifer made a partial new version in June, but finally cracked the integration conundrum and got the maps to be “quickly searchable at the user end” around late July
Meet with at least 6 first-responder leaders—Davy Beak, Coast Guard, Dan Maxey, Steve Orsi, Laurie Starr, Robin Serrahn, Rose Britton, Michael Rees	Rick and Jennifer to Coast Guard Jennifer to others	January to present
“Update District’s website to include our map”—this turned into having our own website and multiple maps	(District was for most of this year without a web designer of its own, but when it makes its own website, can link to Hubs & Routes)	April to present
Orient ER physicians to maps	Jennifer	Planned for March as 911 map should have a lot of data on it by then so teaching a “search” should be quite rewarding
(Order printing of District maps, and take to largest public hubs and libraries—cancelled as online maps are easier to update and as libraries are closed )	We are assigning to Public Hub leaders the task of printing lists (from the Search popups from their online maps) the permitted resource info and posting it for local public use	ongoing

### 3. Comparison of initial and revised budgets

For initial budget, please see original grant application of one year ago (attempts to send failed.)

Revised:

Project element	Actual expense	Amount donated separately from Community Foundation of Mendocino County Resiliency Grant	Amount already paid from CFMC Resiliency Grant Via Judy Hoagland	Amount to be paid to complete disbursement of this grant's funds
Mapping, data collection, and website-building software	\$999.41	\$250	\$17.04 (NC) + \$199.95 (ZM) + \$42.42 (ZM) + \$216 (SS)=\$475.41	\$100 (CT yr 2-RH) + +\$174 (JF-JK) = \$274
Website-translation software	\$188.13	0	0	\$188.13 (WG-JK)
Labor for initial mapping	\$9,360	\$4,680 (in-kind)	0	\$4,680 (RH)
Labor for map updates	\$5,640	\$2,820 (in kind)	0	\$2,820 (RH)
Printing maps	\$427.08	0	\$250.30	\$176.78 (JK)
Website design, upkeep, and updating	\$20,000	\$19,356.86 (in kind)	0	\$643 (RH)
Public Health Consultation	\$1,050	\$1,050 (in-kind)	0	0
Legal consultation	0	0	0	0
Supplies, Zoom and and publicity for volunteer trainings and workshops	\$244.50	29.98 (Nov/Dec Zoom)	26.37 + 4.50 +10.02 +11.87 + 16.62+ 10.99+ 44.21=124.58	\$89.94 (JK)
Supplies for proposed Assisted	\$7.72	\$60	\$7.72	0



Telemedicine arm (cancelled)				
Totals	\$37,976.84	\$28,246.84	\$858.01	\$8,871.99 of which \$628.85 goes to JK and \$8,243.14 goes to RH

Summary: because of the pandemic, more Hubs & Routes functions need to take place online, so the website became a key feature. Web design costs were initially significantly underestimated, then defrayed via extra volunteer hours. Thus, in-kind matching was greater than anticipated, but the total cash requested is equal to the total cash initially granted.

#### 4. Implications of remaining under Board's 501(c)3 status

- a) We'll need a letter of support signed—probably each time we apply for a grant
- b) You may wish to request legal review of our project at intervals, though we do build in numerous disclaimers
- c) We'll need to tell our grantors how often we will be reporting to you or to a Board subcommittee
- d) If we manage to win enough grants to hire a Hubs & Routes Administrator and/or interns, we'll need training in how to do so properly under non-profit status
- e) If Board hires staff, we'll want to orient them to basic functions of Hubs & Routes and collaborate on workflows for
  - deposit granted funds,
  - receiving donations
  - answering simple inquiries
  - forwarding more in-depth questions.

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RUN DATE: 11/09/20  
 RUN TIME: 1348  
 RUN USER: JHOUGLAND

Adventist Health Mendocino Coast GL LIVE  
 DETAIL TRIAL BALANCE

JUN 2020  
 FINAL

Round Money: 0.01

From Account                      Thru Account  
 20.2270.0000                      20.2270.0000

ACCOUNT	JOURNAL	DATE	BCH	ENTRY	DEBITS	CREDITS	DESCRIPTION	OPEN	TOTAL DEBITS	TOTAL CREDITS	NET CHANGE	CLOSE
20.2270.0000 - MCDH PENSION PAYABLE CURRENT FYE												
								-874,898.99	100,076.60	95,166.89	4,909.71	-869,989.28
	GJ	06/30/20	29	1-47		79,232.00	MAY 2020 PENSION ADJUSTMENT					
	BA	11/09/20	1	1-50	100,076.60		PENSION ADJ -CORRECT TO ACTUAL- JUNE 2020					
	BA	11/09/20	1	1-49		15,934.89	PENSION ADJ -CORRECT TO ACTUAL- JUNE 2020					
					100,076.60	95,166.89						
<b>GRAND TOTALS</b>								-874,898.99	100,076.60	95,166.89	4,909.71	-869,989.28