

**FINANCE COMMITTEE MEETING  
OF THE  
BOARD OF DIRECTORS  
HOSPITAL REDWOODS ROOM**

**TUESDAY, JUNE 25, 2019  
MINUTES**

**1. CALL TO ORDER:**

Mr. John Redding called the Finance Committee meeting to order.

**2. ROLL CALL:**

COMMITTEE MEMBERS PRESENT: Mr. John Redding, Mr. Bill Knapp, Steve Lund, Ms. Rhonda Wilson, Ms. Sara Spring

COMMITTEE MEMBERS ABSENT: Mr. Bill Scott, Dr. Jason Kirkman

STAFF PRESENT:

Mr. Wayne, Interim CEO

Mr. Doran Hammett, Interim CFO

**3. COMMUNITY COMMENTS:**

- There were no comments.

**4. ACTION: REVIEW AND APPROVAL OF MAY 28, 2019 FINANCE COMMITTEE MINUTES**

**MOTION:** To approve the May 28, 2019 Finance Committee Minutes

- Lund moved
- Knapp second
- Motion carried

**5. INFORMATION: INTRODUCTION TO DORAN HAMMETT**

- Mr. Hammett introduced himself.

**6. ACTION: REVIEW AND APPROVAL OF MAY 2019 INTERIM FINANCIAL & STATISTICAL REPORT: MR. WAYNE ALLEN, INTERIM CEO**

- Mr. Hammett presented the May 2019 Financial Statement.
- Discussed Chagemaster information and cost reimbursement. Derek Petrak, Petrak & Associates, will attend the July Finance Committee Meeting and speak about the Cost Report.

**MOTION:** Recommend the Board approve the June 2019 Financial & Statistical Report

- Lund moved
- Knapp second
- Motion carried

**7. INFORMATION: SUMMARY OF PREVIOUSLY IDENTIFIED ACTION ITEMS: MR. JOHN REDDING**

a. Summary of previously identified action items.

1. Housing on hospital property.
2. Build new office for clinic

- Both of these items were tabled and will be carried forward in future meetings.
- b. Review and approve the baseline budget
- Mr. Hammett presented the Budget Assumptions for Fiscal Year ending June 30, 2020. This showed total operating revenues of just over \$56 million and total operating expenses at \$60 million with a total net loss of more than \$1.5 million.
  - Discussion ensued.
  - Mr. Lund stated that the current trajectory is unsustainable. Significant changes need to be made on the expenditure side to ensure the continued operation of the Hospital.

**MOTION:** To adopt the Budget as currently presented, with the understanding that within 3 months if not sooner, the Finance Committee will revisit the Budget with proposed changes that will enable us to finish out the year with a balanced budget

- Lund moved
- Knapp second
- Motion carried

**8. INFORMATION: NEW BUSINESS**

- a. Discuss and approve of a Pro-Forma Checklist for evaluating any proposed expansion of services.
- This was tabled until the July meeting.
- b. Status of EHR Implementation
- Mr. Allen stated the July 1<sup>st</sup> Go Live date has been postponed and the new date has yet to be determined.
  - Michael Jobin is working on a new project plan to help determine the new Go Live date.
  - Discussion ensued.
- c. Review and Approve Budget of ED
- Ms. Finley presented the ED Budget report as Shelley Ware and Dr. Serrahn were unavailable.
  - Discussion ensued.

**9. AGENDA ITEMS FOR THE NEXT MEETING:**

- Budgets to be reviewed at the next meeting.
- Schedule for budget reviews and need for additional meetings.

**10. COMMENTS FROM COMMUNITY MEMBERS**

- There were no comments.

**11. COMMENTS FROM COMMUNITY MEMBERS**

- There were no comments.

**12. THE LAST WORD: MR. JOHN REDDING**

- There was no last word.

**13. ADJOURN:**

- The meeting adjourned at 6:15

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John Redding, Chair

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Gayl Moon, Secretary