

**FINANCE COMMITTEE MEETING  
OF THE  
BOARD OF DIRECTORS  
HOSPITAL REDWOODS ROOM**

**TUESDAY, MAY 28, 2019  
MINUTES**

**1. CALL TO ORDER:**

Mr. John Redding called the Finance Committee meeting to order.

**2. ROLL CALL:**

COMMITTEE MEMBERS PRESENT: Mr. John Redding, Mr. Bill Knapp, Dr. Jason Kirkman, Mr. Steve Lund, Ms. Rhonda Wilson

COMMITTEE MEMBERS ABSENT: Mr. Bill Scott, Ms. Sara Spring

STAFF PRESENT:

Mr. Wayne, Interim CEO

**3. COMMUNITY COMMENTS:**

- Community members made comments regarding Hospital issues.

**4. ACTION: REVIEW AND APPROVAL OF MAY 7, 2019 FINANCE COMMITTEE MINUTES**

- Item #11 should be “Comments from Committee Members”, not “Comments from Community Members”.
- Mr. Knapp stated that what the minutes reflect him saying under Item #11 is not what he intended at all. The point he was trying to make at the time is that one of the primary things that management does is enable the people who are doing the work of the organization. The committee is not enabling them; it is helping them if they can.
- Item #6 bullet point #2, the word on should be removed.

**MOTION:** To approve the May 7, 2019 Finance Committee Minutes with the recommended changes

- Lund moved
- Knapp second
- Motion carried

**5. ACTION: REVIEW AND APPROVAL OF APRIL 2019 INTERIM FINANCIAL & STATISTICAL REPORT: MR. WAYNE ALLEN, INTERIM CEO**

- Mr. Allen presented the April 2019 Financial Statement.

**MOTION:** Recommend the Board approve the April 2019 Financial & Statistical Report

- Lund moved
- Wilson second
- Motion carried

**6. INFORMATION: SUMMARY OF PREVIOUSLY IDENTIFIED ACTION ITEMS: MR. JOHN REDDING**

1. Housing on hospital property.
  2. Build new office for clinic
- Both of these items were tabled and will be carried forward in future meetings.

**7. INFORMATION: NEW BUSINESS**

**a. Update on detailed budgeting work: Mr. Wayne Allen, Interim CEO**

- Kevin Creighton, Financial Analyst has been working on the budget.
  - Kevin has prepared packets for the managers, and 85% of these packets have been delivered. The rest will be delivered within the next couple of days. Kevin will meet with the managers in approximately one week to discuss any needed changes.
  - The budget will be presented to the Finance Committee and the Board in either June or July.

**b. Discussion of a Pro-Forma and checklist for evaluating any proposed expansion of services: Ms. Colene Hickman**

- There was no report

**c. Status of EHR implementation: Mr. Wayne Allen/Mr. Lawrence Turner**

- The EHR has a target date to Go Live on July 1.
- Michael Jobin, Project Manager stated that the July 1 Go Live might not take place as there several issues that still need to be resolved.
- Dr. Berna and Dr. Miller spoke on the EHR implementation and their concerns on the July 1 Go Live date. They feel the Meditech system is not yet ready to Go Live July 1 as patient care would be compromised.
- Discussion ensued.

**8. AGENDA ITEMS FOR THE NEXT MEETING:**

- There were no suggestions.

**9. COMMENTS FROM COMMUNITY MEMBERS**

- Community members made comments on Hospital issues.

**10. COMMENTS FROM COMMUNITY MEMBERS**

- There were no comments.

**11. THE LAST WORD: MR. JOHN REDDING**

- There was no last word.

**12. ADJOURN:**

- The meeting adjourned at 6:00

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John Redding, Chair

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Gayl Moon, Secretary