

**FINANCE COMMITTEE MEETING  
OF THE  
BOARD OF DIRECTORS  
HOSPITAL REDWOODS ROOM**

**TUESDAY, APRIL 23, 2019  
MINUTES**

**1. CALL TO ORDER:**

Mr. John Redding called the Finance Committee meeting to order.

**2. ROLL CALL:**

COMMITTEE MEMBERS PRESENT: Mr. Bill Scott, Mr. John Redding, Mr. Bill Knapp, Ms. Sara Spring, Dr. Jason Kirkman, Mr. Steve Lund

COMMITTEE MEMBERS ABSENT: Ms. Rhonda Wilson

STAFF PRESENT:

Mr. Mike Ellis, CFO

**3. COMMUNITY COMMENTS:**

- Community members made comments regarding Hospital issues.

**4. ACTION: REVIEW AND APPROVAL OF MARCH 26, 2019 FINANCE COMMITTEE MINUTES**

**MOTION:** To approve the March 26, 2019 Finance Committee Minutes

- Knapp moved
- Scott second
- Motion carried

**5. INFORMATION: INTRODUCTIONS-WAYNE ALLEN, INTERIM CEO**

- Mr. Allen introduced himself.

**6. ACTION/INFORMATION: REVIEW AND APPROVAL OF MARCH 2019 INTERIM FINANCIAL & STATISTICAL REPORT MENDOCINO COAST HEALTH CARE DISTRICT: MR. MIKE ELLIS, CFO**

- Mike Ellis presented the March 2019 Financial Statement.

**MOTION:** To recommend the Board approve the March 2019 Interim Financial & Statistical Report

- Spring moved
- Kirkman second
- Motion carried

**7. INFORMATION: CFO REPORT: MR. MIKE ELLIS, CEO/CFO**

a. Summary of previous informational reports.

- ✓ This item was tabled.

b. Ideas to improve finances and potential feasibility studies

- ✓ Housing on hospital property

- ❖ Mr. Redding suggested possibly putting in some semi-permanent housing on the empty property by NCFHC. Perhaps build some tiny homes.

- ✓ Build new office for clinic

- ❖ Mr. Ellis suggested that since the Hospital owns the land the clinic is on, but leases the clinic building, the Hospital should borrow money and build a new clinic on the land they own. He feels this would be a good idea because the lease is pricey, the building is aging, and MCDH is responsible for any repairs that are needed.
  - ❖ Time is running out but there is a window. In two years there is an option to get out of the lease, but after that the Hospital is locked in for five years.
  - ❖ Mr. Redding proposed conducting a feasibility study within the next two years. Discussion ensued.
- c. Description of this year's budgeting process
- ✓ The Hospital will be split into 10 divisions, and a deep dive will be done into each one.
  - ✓ Mr. Ellis presented Purpose and description of the Finance Committee's Budgeting Plan; Monthly Net Income-projecting this into the future for another 14 months (May 2020); Estimates of Financial Positions as of May 2020. These are attached as part of these minutes.
  - ✓ Will categorize the budget into ten segments (though in reality there will be 36 budgets). An individual representative of each segment will attend a Finance Committee meeting and talk with the committee; after that the budget will be consolidated. During the course of the fiscal year, the Finance Committee will monitor all 36 departments. Mr. Redding wants to track the actuals vs. the budget.
  - ✓ The current necessary facility projects total between 7 & 8 million dollars.
  - ✓ The Finance Committee will meet on Tuesday, May 7 at 4:00 pm in the Redwoods Room.
- d. Review and approve the "Overhead" budget

**8. AGENDA ITEMS FOR THE NEXT MEETING:**

- No agenda items were added.

**9. COMMENTS FROM COMMUNITY MEMBERS**

- Community members made comments on Hospital issues.

**10. COMMENTS FROM COMMUNITY MEMBERS**

- Community members made comments regarding Hospital issues.
- The Hospital's Echocardiography Lab has been reaccredited for the 4<sup>th</sup> time.

**11. THE LAST WORD: MR. JOHN REDDING**

- Mr. Redding expressed his desire that the MCDH patients have the same positive experience every time they come to the Hospital.
- Mr. Redding stated that this is Mike Ellis' last Finance Committee meeting and said how much he has enjoyed working with Mike.

**12. ADJOURN:**

- The meeting adjourned at 6:10

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John Redding, Chair

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Gayl Moon, Secretary