

**FINANCE COMMITTEE MEETING  
OF THE  
BOARD OF DIRECTORS  
HOSPITAL REDWOODS ROOM**

**TUESDAY, MARCH 26, 2019  
MINUTES**

**1. CALL TO ORDER:**

Mr. John Redding called the Finance Committee meeting to order.

**2. ROLL CALL:**

COMMITTEE MEMBERS PRESENT: Mr. Bill Scott, Mr. John Redding, Mr. Bill Knapp, Ms. Sara Spring, Dr. Jason Kirkman

COMMITTEE MEMBERS ABSENT: Mr. Kirk O'Day, Mr. Steve Lund

STAFF PRESENT:

Mr. Mike Ellis, CFO

**3. COMMUNITY COMMENTS:**

- Community members made comments regarding Hospital issues.

**4. ACTION: REVIEW AND APPROVAL OF FEBRUARY 26, 2019 FINANCE COMMITTEE MINUTES**

**MOTION:** To approve the February 26, 2019 Finance Committee Minutes

- Scott moved
- Knapp second
- Motion carried

**5. ACTION: PROPOSED NEW COMMITTEE MEMBER**

- Proposed new member: Ms. Rhonda Wilson
  - Ms. Wilson introduced herself and stated her background and qualifications.

**MOTION:** To nominate Ms. Rhonda Wilson for membership of the Finance Committee

- Kirkman moved
- Scott second
- Motion carried

**6. ACTION/INFORMATION: REVIEW AND APPROVAL OF FEBRUARY 2019 INTERIM FINANCIAL & STATISTICAL REPORT MENDOCINO COAST HEALTH CARE DISTRICT: MR. MIKE ELLIS, CFO**

- Mike Ellis presented the February 2019 Financial Statement.

**MOTION:** To recommend the Board approve the February 2019 Interim Financial & Statistical Report

- Scott moved
- Knapp second
- Motion carried

**7. INFORMATION: CEO REPORT: MR. MIKE ELLIS, CEO/CFO**

- This report was part of the Financial & Statistical Report.

8. **ACTION/INFORMATION: PROGRESS TO CAPTURE MORE REVENUE AND HOW TO MEASURE THAT PROGRESS: MS. COLENE HICKMAN**
- Ms. Hickman presented a Revenue Report:
    - Refer to the attached report as part of these minutes.
9. **ACTION/INFORMATION: REPORT ON PROGRESS TO IMPROVE REVENUE CYCLE AND HOW TO MEASURE THAT PROGRESS: MS. COLENE HICKMAN**
- Ms. Hickman presented on Progress to Improve Revenue Cycle and how to measure that Progress.
    - Refer to the attached report as part of these minutes.
10. **INFORMATION: IDEAL CAPITAL REPLACEMENT SCHEDULE, IF WE HAD THE MONEY: MR. MIKE ELLIS, CFO**
- This will be the capital expense budget that will come to the Finance Committee.
  - Will prioritize a list of OSHPD projects.
11. **INFORMATION: PAYMENT SCHEDULE OF STATE PROGRAMS: MR. MIKE ELLIS, CFO**
- Following are the state programs:
 

1. PHP	\$75,000
2. Rate range IGT	\$320,000 annually
3. IGT	\$683,000 annually
4. AB 113	\$101,000
5. SB 239-HQAF Program	
  - Total of a little over \$2 million.
12. **INFORMATION: FIRST DRAFT OF PROCESS TO BE USED WHEN ELIMINATING A SERVICE: MR. JOHN REDDING**
- Mr. Redding presented a Process to Eliminate a Service – First Draft
  - Refer to the Process to Eliminate a Service as part of these minutes.
13. **AGENDA ITEMS FOR THE NEXT MEETING:**
- There were no agenda items were added.
14. **COMMENTS FROM COMMUNITY MEMBERS**
- Community members made comments on Hospital issues.
15. **THE LAST WORD: MR. JOHN REDDING**
- Mr. Redding expressed his displeasure with the current Board of Directors. He stated that the Board does not meet his standards of professionalism. He feels they mistreat the management staff. He feels the biggest problem with the Hospital right now is the Board.
16. **ADJOURN:**
- The meeting adjourned at 6:00

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John Redding, Chair

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Gayl Moon, Secretary