

**PLANNING COMMITTEE AND BOARD MEETING
OF THE
BOARD OF DIRECTORS
HOSPITAL REDWOODS ROOM
TUESDAY, JULY 17, 2018
MINUTES**

I. CALL TO ORDER:

Steve Lund called the meeting to order at 4:30 p.m.

II. ROLL CALL

PLANNING COMMITTEE AND BOARD MEMBERS PRESENT:

Mr. Steve Lund, Mr. Bob Edwards, Ms. Charlene McAllister, Ms. Carole White, Mr. Rob Scott, Dr. Jack Bellah, Ms. Kitty Bruning

PLANNING COMMITTEE MEMBERS ABSENT: Mr. John Allison

III. ACTION: APPROVAL OF PLANNING MINUTES – JUNE 19, 2018

MOTION: To approve the Planning Committee minutes for June 19, 2018

- McAllister moved
- Bruning second
- Motion carried

IV. COMMUNITY COMMENTS

- There were no community comments

V. ACTION/INFORMATION: STRATEGIC PLAN: EXECUTIVE SPONSORS

a. Parcel Tax Update

- Mr. Lund thanked everyone who participated in the Parcel Tax recount.
- A letter will be sent to everyone who asked for a parcel tax exemption, explaining how to fill out the application and to return it to MCDH Mike Ellis, CFO. To date there have been 47 requests for exemptions.
- A Citizens Oversight Committee will be formed. A set of draft Bylaws will be presented to the Board in July for information; the Bylaws will then be presented to the Planning Committee then go back to the Board for approval.
- The Oversight Committee won't decide how the money is allocated, but will ensure that those allocations are consistent with the language in the ballot initiative. The committee will provide a year-end report which will be presented to the Board stating that the funds were spent in the areas that were stipulated.

b. Strategic Plan Update – 6 new focus areas

1. Quality/Delivery of Care

- Update from Lynn Finley, CNO, TJC application completed.
- MCDH will review the Meditech edits for the contract with legal counsel, and will put it on the July Board agenda.
- Clara Slaughter reported:
 - NCFHC PRIME:
 - Breast Ca Screening = 75.17% (target = 53%, FY17 Baseline was 48%);
 - Cervical Ca Screening = 66.5% (target = 49%, FY17 Baseline was 36%);
 - Colorectal Ca Screening = 57.31% (target 41%, FY17 Baseline was 40%)

2. Financial/Fiscal Solvency

- There is between 9 & 10 million dollars in Hospital Gross Charges per month. In May \$14 million was collected, and in June \$17 million was collected. This is all thanks to the hard work the staff has been doing.
- The rfp's continue to be received for legal counsel. The Board will interview the top candidates.

3. Physical Plant/Facilities

- Six projects have been completed this year:
 1. The front doors at MCDH are fixed.
 2. The vacuum pump is fixed.
 3. The boiler that broke is fixed.
 4. The water fountains in the ER area are gone, the plumbing is gone and the walls have been restored.
 5. The Fire Panel is working.
 6. The ED HVAC repair is fixed.
- Telemetry is complete.
- Nurse Call is complete.
- The ED Water Heater will be delivered the first week of August.
- Nurse Call project is complete, pending OSHPD closing of the project.
- The ATS special port will be built.
- HVAC has been awarded and has begun.
- The Geo Tech Study contract is still being worked on. The drillers are scheduled for August.
- Cardio Pulmonary building will be tested in the upcoming week.
- Central Sterile design project will hopefully begin January 2019.
- The Parking Lot could be a half a million project.
- This year's fund-a-need will be Holistic Cancer Care/Oncology. It is multifaceted and there are many details to work out.

4. People/Physician, Nursing and Support Staffing

- Negotiations with Labor Union set for July 25 and 26.
- Wages and benefits will be a part of the negotiations.

5. Community Engagement/Involvement

- District Parcel Tax (Update) in Section IV, part a (above)

6. Governance

- The Board appointed Tom Birdsell as Interim Board Member.
- The Hospital hopes to host a Candidates Forum for the people interested in running for a Board seat in November.

Discussion ensued.

VI. COMMENTS FROM THE COMMUNITY:

- Mr. Tippett asked Mr. Ellis to create a separate fund accounting on Measure C proceeds.

VII. ADJOURNED:

Meeting adjourned at 6:00 pm

Mr. Steve Lund
Board of Directors

Gayl Moon, Secretary
Board of Directors