

**BOARD OF DIRECTORS MEETING
HOSPITAL REDWOODS ROOM
THURSDAY, DECEMBER 7, 2017
MINUTES**

The Board of Directors of the Mendocino Coast Health Care District met in CLOSED session at 4:30 pm in the Redwoods Room, Steve Lund, Chair presiding

PRESENT: Mr. Lund, Dr. Glusker, Ms. Bruning, Dr. Miller
Mr. John Ruprecht, Legal Counsel
Mr. Bob Edwards, CEO
Mr. John Parigi, Interim CFO
Gayl Moon, Executive Assistant

ABSENT: None

1. CALL TO ORDER:

OPEN Session of the Board of Directors of the Mendocino Coast Health Care District convened at 6:00 p.m. in the Redwoods Room, Steve Lund, Chair presiding

2. ROLL CALL:

PRESENT: Mr. Steve Lund, Dr. Peter Glusker, Ms. Kathleen Bruning, Dr. Kevin Miller
Board Members

BOARD MEMBERS ABSENT: Dr. Luke Campos

ALSO PRESENT:

Mr. John Ruprecht, Legal Counsel
Mr. Bob Edwards, Chief Executive Officer
Mr. John Parigi, Interim Chief Financial Officer
Ms. Gayl Moon, Executive Assistant

3. CLOSED SESSION MATTERS:

The Board of Directors reviewed the following items in closed session:

- **INFORMATION/ACTION:** Pursuant to §32155 of the Health and Safety Code October Quality Management and Improvement Council Report
 - The Board approved the October Quality Management and Improvement Council Report
- **INFORMATION/ACTION:** Pursuant to California Government Code §54954.5 and §32155 of the Health and Safety Code Medical Staff Credentials and Privileges Review
 - There was no report
- **INFORMATION/ACTION:** Public Employment: To review and approve Professional Services Agreement Amendment for Dr. Maher Danhash Government Code §54954.5 & 54957
 - The Board approved an Amendment to the Professional Services Agreement for Dr. Maher Danhash
- **INFORMATION/ACTION:** Conference with legal counsel regarding the claim of Margaret Demarinis Evidence Code §1157; Government Code §54956.9.
 - The Board gave direction to legal counsel regarding the claim of Margaret Demarinis

- **INFORMATION/ACTION:** Hardin v. Mendocino Coast District Hospital, U.S. District Court for the Northern District of California, et al., Case No. 3:17-CV-05554, conference with legal counsel. Government Code §54956.9.
 - The Board gave direction to legal counsel regarding the Hardin vs. Mendocino Coast District Hospital case
- **INFORMATION/ACTION:** Safeway 340B Pharmacy claim against MCDH, conference with legal counsel. Government Code §54956.9.
 - This item will be discussed when Closed Session reconvenes after Open Session

4. **PUBLIC COMMENTS**

- Community members spoke on matters regarding MCDH.

5. **REVIEW OF THE AGENDA**

- To add the month to month agreement with Mr. John Parigi to offer Interim Chief Financial Officer Services to the agenda.

MOTION: To add the month to month agreement with Mr. John Parigi to offer Interim Chief Financial Officer Services at MCDH

- Glusker moved
- Kitty second
- Roll call
 - Ayes: Bruning, Miller, Glusker, Lund
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

6. **BOARD COMMENTS**

- Dr. Glusker would like to have the names of the Hospital Community Advisory Committee members on the January 11th agenda.

7. **ACTION: APPROVAL OF CONSENT CALENDAR: MR. STEVE LUND, PRESIDENT**

1. Minutes: Regular Session, October 26, 2017
2. Minutes: Special Session, November 9, 2017
3. Minutes: Special Session, November 14, 2017
4. Minutes: Special Session, November 21, 2017

MOTION: To approve the Consent Calendar

- Glusker moved
- Bruning second
- Roll call
 - Ayes: Miller, Bruning, Lund, Glusker
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

8. **ACTION/INFORMATION: RESCHEDULE FINANCE COMMITTEE MEETING TO JANUARY 9, 2018: DR. LUKE CAMPOS**

MOTION: To reschedule the Finance Committee Meeting to January 9, 2018

- Glusker moved

- Bruning second
- Roll call
 - Ayes: Bruning, Lund, Miller, Glusker
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

9. ACTION/INFORMATION: APPROVAL OF MONTH TO MONTH AGREEMENT FOR MR. JOHN PARIGI TO OFFER INTERIM CHIEF FINANCIAL OFFICER SERVICES AT MCDH

- This would allow Mr. Edwards to extend the service agreement for Mr. Parigi month to month while reporting to the Board each month as to whether or not that has occurred and to provide an opportunity for the Board should they change their minds regarding those services.

MOTION: To approve a month to month agreement for Mr. John Parigi to offer Interim Chief Financial Officer Services at MCDH

- Bruning moved
- Glusker second
- Roll call
 - Ayes: Bruning, Miller, Lund, Glusker
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

10. INFORMATION: CEO REPORT: MR. BOB EDWARDS

- Mr. Edwards showed a power point regarding “Patient Experience Scores”. Following are categories with more than 10% improvement comparing 2nd Quarter to 3rd Quarter:
 - ✓ 27.7% Improvement...Quiet at Night
 - ✓ 21.2% Improvement...Ask about Allergies
 - ✓ 17.0% Improvement...Doctors Listened
 - ✓ 16.3% Improvement...Organized ER Care
 - ✓ 14.8% Improvement...Help with your pain
 - ✓ 13.9% Improvement...Confidence in Doctors
 - ✓ 12.1% Improvement... Nurses explain things
- Mr. Edwards thanked Nancy Schmid and her team regarding their work on the Change in Use Project.
- Mr. Edwards thanked Doug Shald for his work in making positive additions to the MCDH website and to Katie Pie for her suggestions for improving the web site.
- Mr. Edwards thanked: Dan & Carol Camp, Will Lee, Jimmy Coupe, Nicola and Mr. Edwards’ family for coming to MCDH on Thanksgiving and serving dinner to the staff and physicians working that day.
- Continue to work hard on being transparent on the Hospital’s Quality Scores.

17. ACTION/INFORMATION: MEDICAL STAFF: DR. JOHN KERMEN

- A. Locum Tenens Coverage
1. Kelly King, MD -Department of Medicine-Hospitalist Service
 2. Jeffrey McGillicuddy, MD- Department of Surgery-Orthopedics
 3. Christian Mayaud, MD – Department of Medicine-Hospitalist Service

MOTION: After careful consideration recommend approval of Locum Tenens Coverage for Kelly King, MD; Jeffrey McGillicuddy, MD; Christian Mayaud, MD

- Bruning moved
- Glusker second
- Dr. Glusker noted that the dates of this coverage are after the fact of when they were here and that the dates are out of sync with the Board meeting. Mr. Lund stated that in future an explanation will be provided as to why the dates of service are out of sync with the Board meeting.
- Roll Call
 - Ayes: Lund, Glusker, Bruning, Miller
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

B. Temporary Privileges

1. Sandra Fleming, MD –Department of Medicine-NCFHC
2. Henna Kalsi, MD –Department of Medicine-Hospitalist Service

MOTION: After careful consideration recommend approval of Appointment for Temporary Privileges for Sandra Fleming, MD; Henna Kalsi, MD

- Glusker moved
- Miller second
- Roll Call
 - Ayes: Glusker, Bruning, Miller, Lund
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

C. Appointments to Medical Staff-Provisional Status

1. Sandra Fleming, MD –Department of Medicine-NCFHC
2. Henna Kalsi, MD –Department of Medicine-Hospitalist Service

MOTION: After careful consideration recommend approval of Appointments to Medical Staff-Provisional Status for Sandra Fleming, MD; Henna Kalsi, MD

- Bruning moved
- Glusker
- Roll call
 - Ayes: Glusker, Miller, Bruning, Lund
 - Noes: None
 - Absent: Campos
 - Abstain: None
- Motion carried

D. Re-Appointment to Medical Staff

1. Michael Yang, MD –Department of Surgery

MOTION: After careful consideration recommend approval of Re-Appointment to Medical Staff for Michael Yang, MD

- Bruning moved
- Glusker second
- Roll call

- Ayes: Miller, Lund, Glusker, Bruning
- Noes: None
- Absent: Campos
- Abstain: None
- Motion carried

18. ACTION/INFORMATION: CHIEF NURSING OFFICER REPORT: MS. LYNN FINLEY

- Refer to the attached report as part of these minutes.

19. ACTION/INFORMATION: PLANNING COMMITTEE REPORT: MR. STEVE LUND

- The committee received a report on the Facility Projects.
- Discussed the need to update the Hospital's Strategic Plan.

20. ACTION/INFORMATION: FACILITY PROJECTS REPORT: MS. NANCY SCHMID

- **Telemetry**
 - ❖ This project is on track
 - ❖ Plan to have this complete by January 30, 2018
- **Nurse Call System**
 - ❖ This project is 85% complete
- **Emergency Repair**
 - ❖ The boiler backup system needs to be repaired
 - ❖ A new project has been pulled for this and the backup system will be repaired
- **ATS – Bid Documents**
 - ❖ The “Notice of Bids” was in the Advocate and the Beacon newspapers today and will be again on December 14
 - ❖ Pre Bid Conferences will be held at 9:00 am on December 11 & 18
 - ❖ The deadline is January 8, 2018 and will be brought before the Board at the January Board Meeting
 - ❖ Plan to have the ATS in place by September 2018
- **HVAC**
 - ❖ The Bid Documents are being prepared and will be presented at the January 11, 2018 meeting
 - ❖ Plan to have the HVAC Project complete by the end of September 2018

21. ACTION/INFORMATION: JPA REPORT: MR. STEVE LUND, CHAIR

- There was no report.

21. INFORMATION: ASSOCIATION AND COMMUNITY SERVICE REPORTS

- There were no Association and Community Service Reports.

22. PUBLIC COMMENTS:

- Community members and staff members made comments regarding MCDH issues.

24. ADJOURN:

- Open Session adjourned at 7:00 pm

Reconvened Closed Session at 7:05

A. Reporting out on Closed Session

1. Safeway 340B Pharmacy claim against Mendocino Coast District Hospital

- The Board gave direction to the CEO.

Meeting adjourned at 7:45 pm

Peter Glusker, MD, Secretary
Board of Directors

Gayl Moon, Secretary to the
Board of Directors